BASIS International School Bangkok

ACE

Ace Student

Content

Click the bottom below to read more

Reset Password

Update Profile

Consent Forms Approval

Report Student Absence

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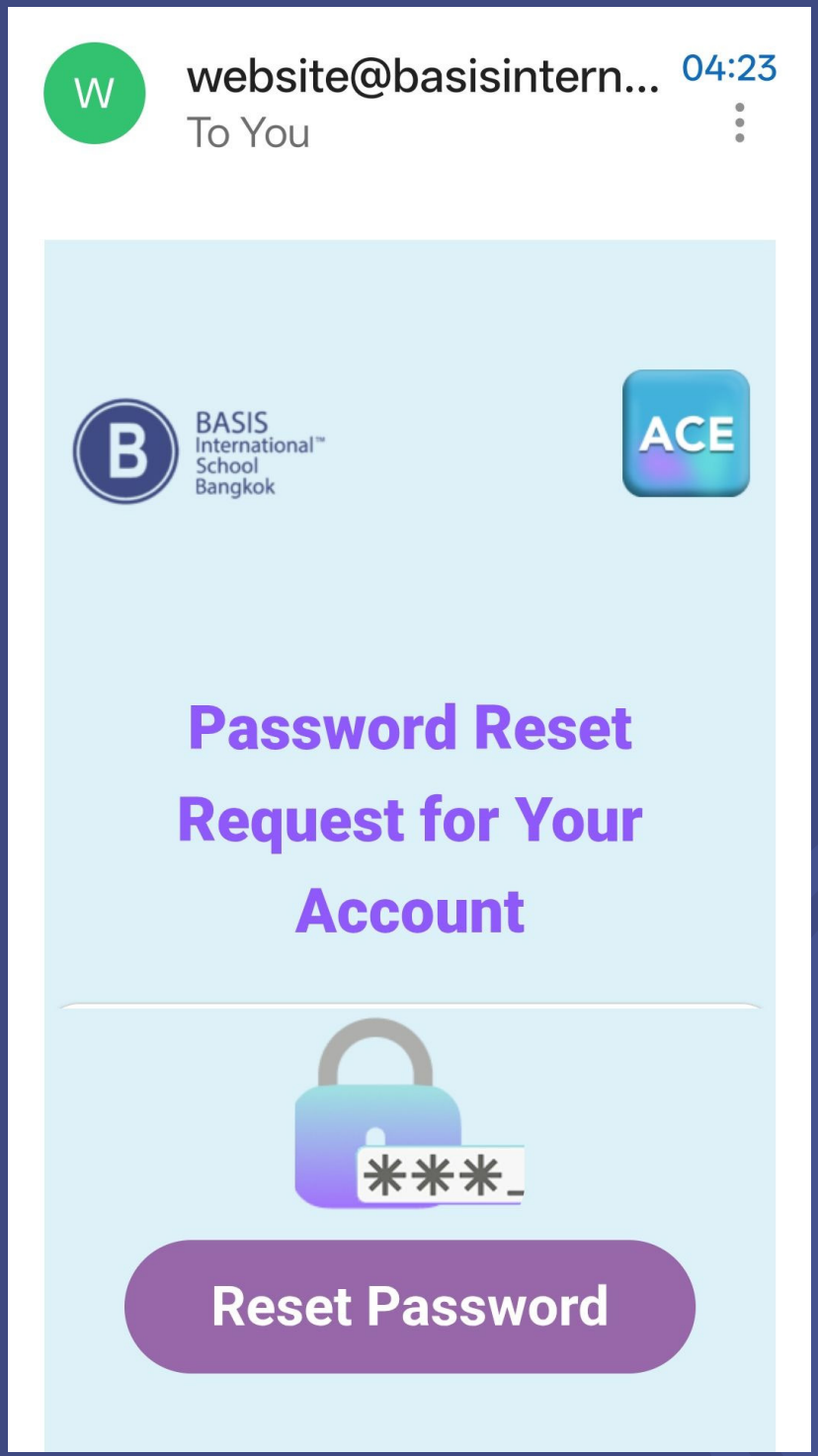
Step 1

- Check your email
- Reset Password
- Login



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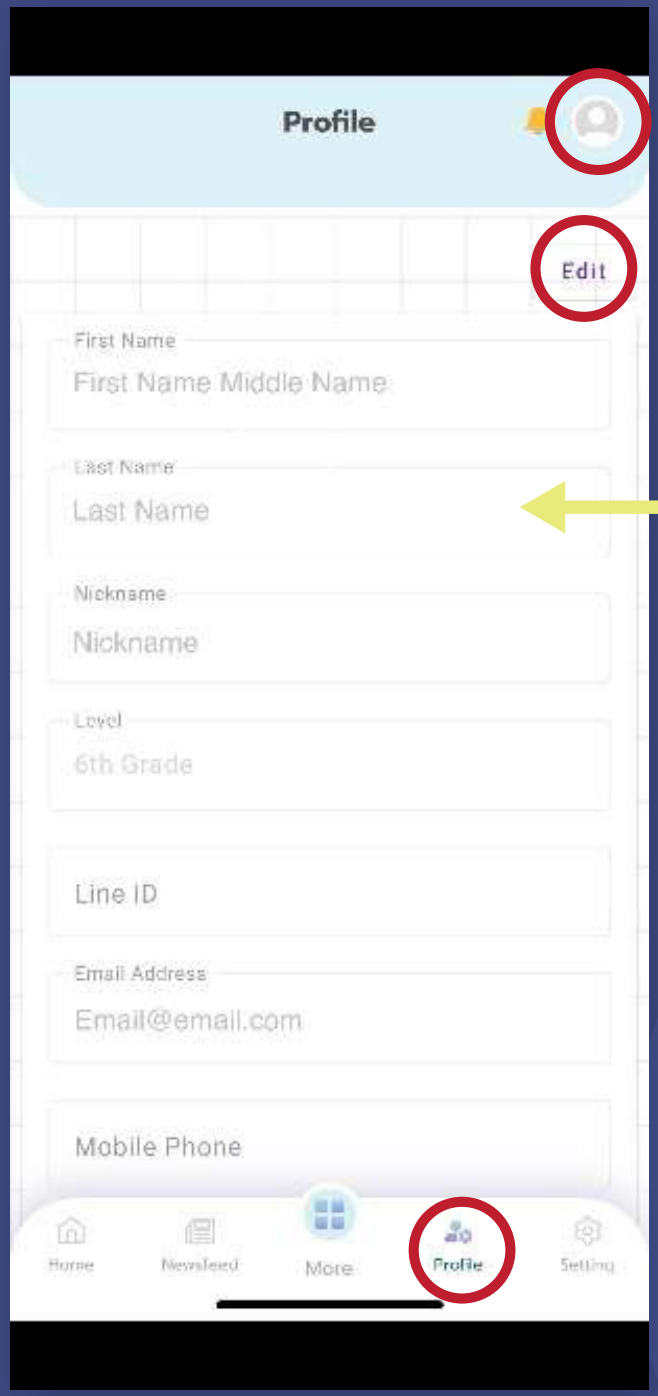
Step 2

Update Profile

1. Once logged in, click “Profile” and then “Edit” to update your profile information. Note: If you have more than one child, you will need to update each profile separately by clicking the “Profile” button at the top.

2. You can edit text in black. Text in grey can only be updated by school staff, who will be available on campus to assist if needed.



Profile for more than 1 child

Click here to Edit

Grey color cannot edit

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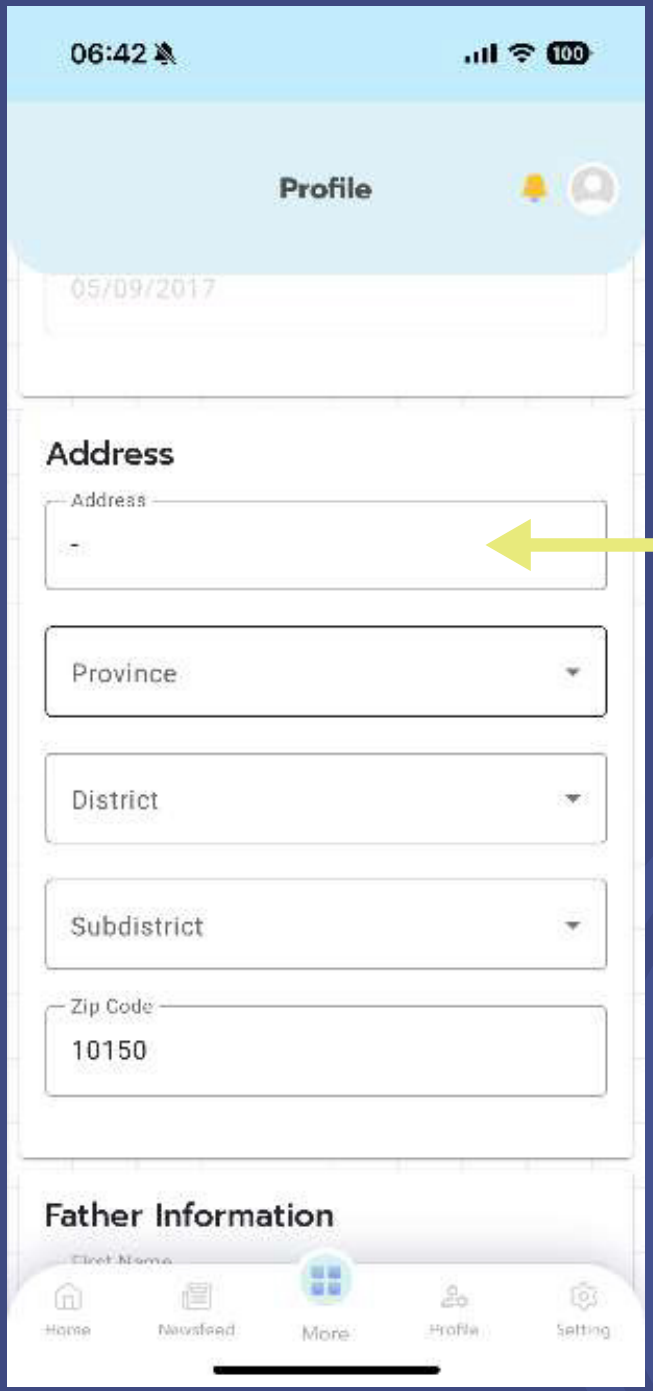
Step 2

Update Profile

3. The address field has been left blank as part of the system implementation. Please enter your address in English.



Add your address in English

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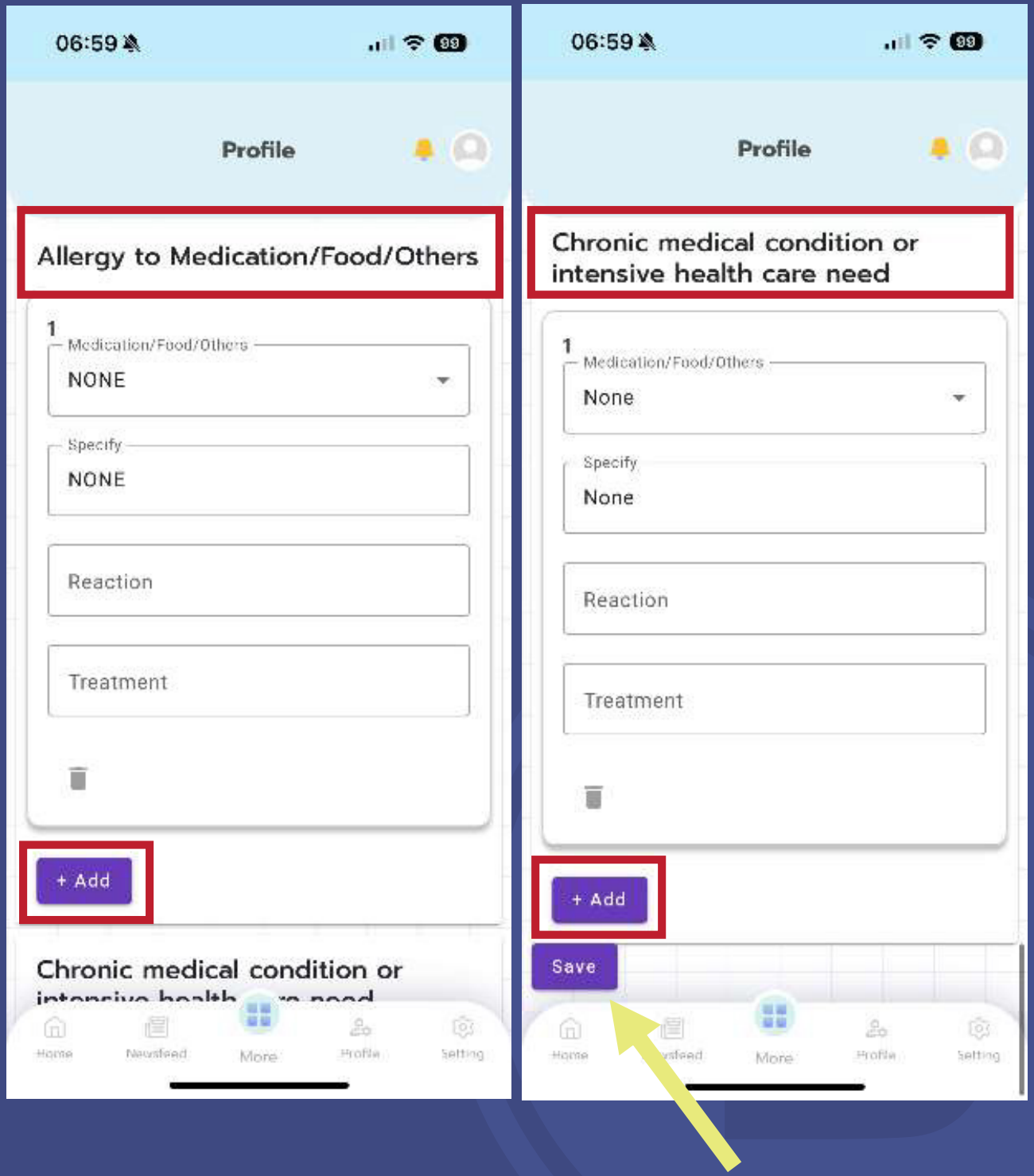
Step 2

Update Profile

4. Scroll down to the bottom and review the “Allergies” and “Chronic Medical Conditions” sections.

   a. If your child has none, no action is needed.
   b. If your child has any, enter the relevant information. You can add more than one entry by clicking the “+Add” button.

5. Remember to click “Save” at the bottom when your updates are complete!



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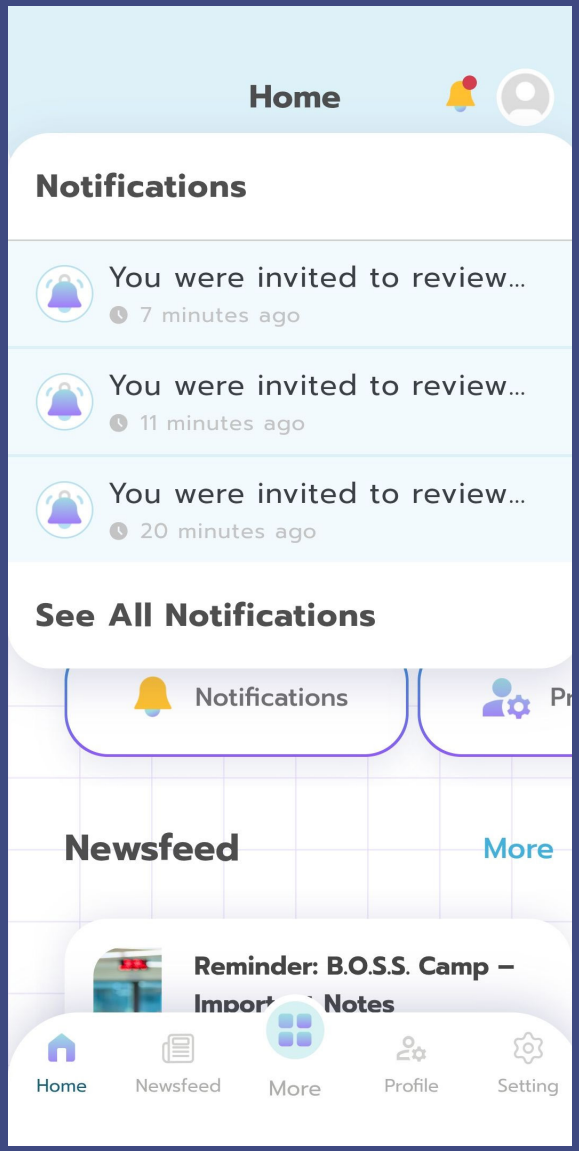
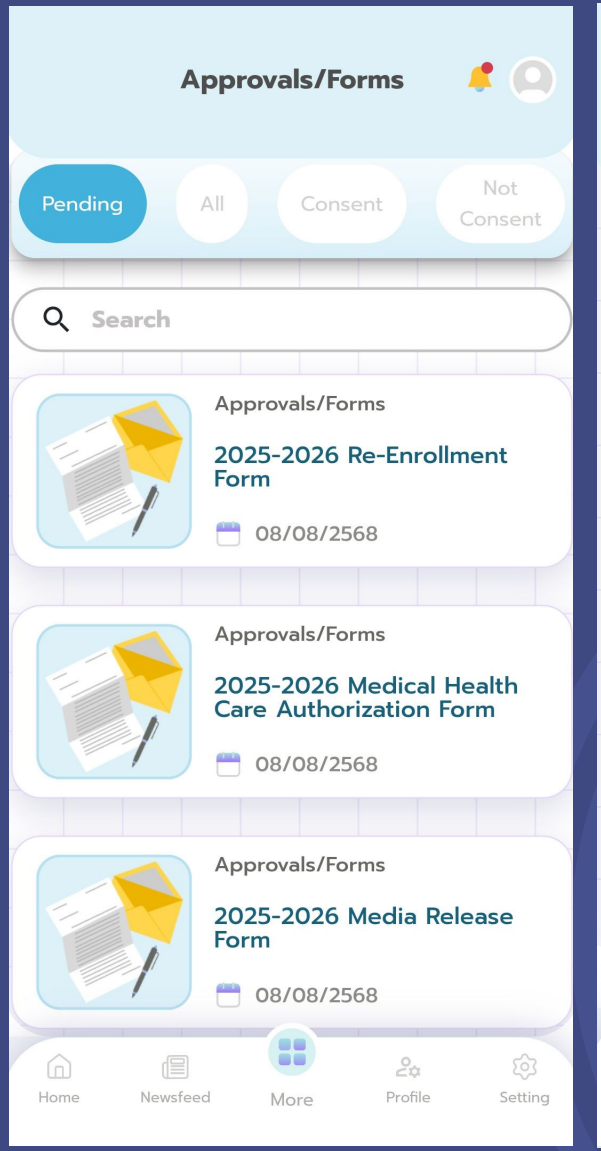
Step 3 Consent Forms Approval

1. Recheck all the information and sign to consent all three forms available.





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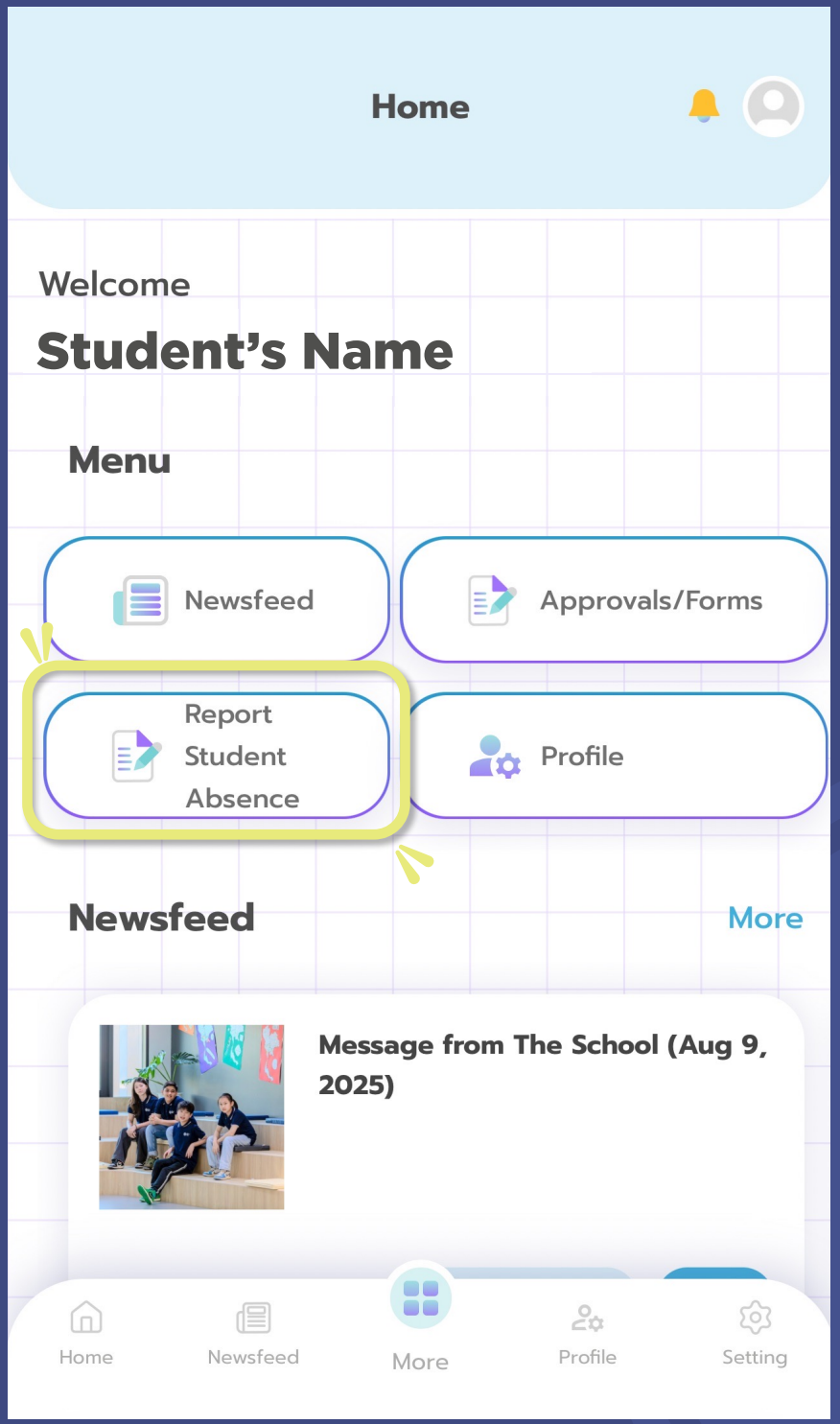
New Feature!



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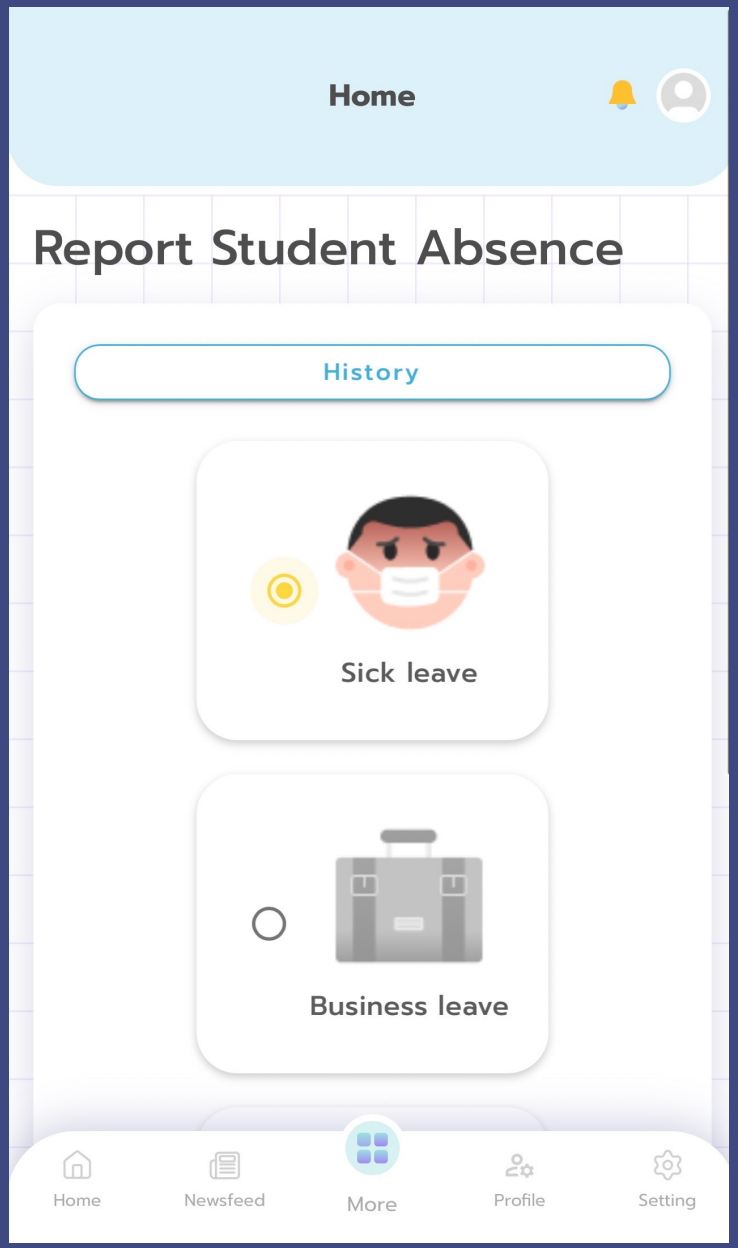
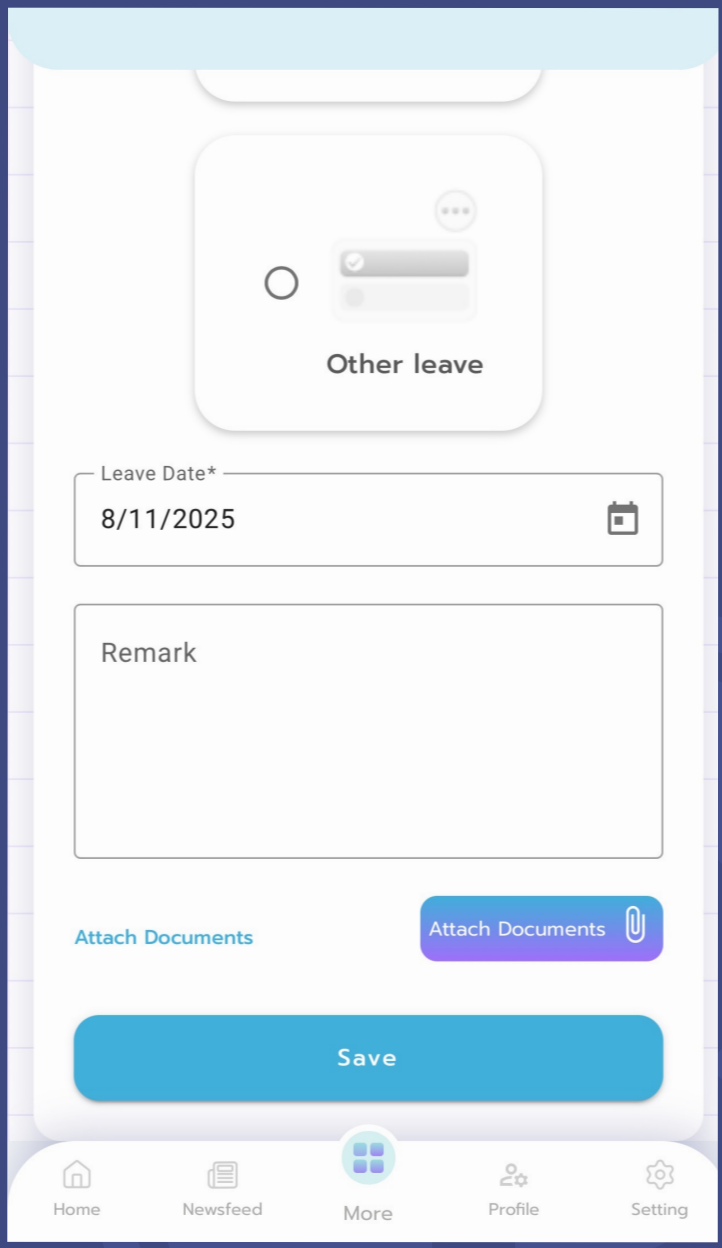
Report Student Absence

- Fill up this form
- Save and submit!